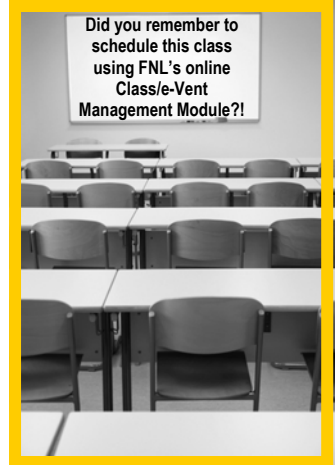


FirstNet Learning's **NEW** Class/e-Vent Management Module

helps you plan, organize, and execute instructor-led and offsite event-based training, and integrates this data with your online e-learning courses into one learning management system. Our new system simplifies the ability to create learner curriculums by allowing administrators, managers, and instructors to create course profile templates, merging online, instructor-led, and one-off event training based upon job profiles, departmental objectives, or regional differences.

FNL's Class/e-Vent Management Module is a powerful tool that helps you administer and report on traditional classroom instruction as well as online training in one complete application!



Learner's Experience

- ⇒ Intuitive user interface combines online and instructor-led course assignments & provides for easily accessible details and descriptions at the click of a mouse button
- ⇒ Complete schedule of all upcoming instructor-led courses that can be configured to allow learner self-enrollment
- ⇒ Individualized month-based calendar allows learners to view upcoming classes in which they're enrolled, along with details listing the instructor (s), classroom location, dates, times, and course descriptions
- ⇒ A convenient tabbed listing quickly reports all upcoming enrolled and wait-listed classes
- ⇒ Auto-enroll function immediately enrolls and notifies wait-listed learners once a classroom seat becomes available in FIFO order
- ⇒ Automated email messages communicate and remind users of course enrollments, drops, cancels, or updates denoting time/date, classroom, or instructor changes from email notifications delivered to one's own Outlook® or other brand of calendar
- ⇒ Outlook® integration provides the ability to automatically add scheduled learning events View or print Certificates of Completion for both online and instructor-led courses
- ⇒ View personal transcript report of courses begun or completed



Administrator's Experience

The Class Creation Wizard simplifies class creation, taking you step-by-step through the following process:

- ⇒ Create a classroom course from which classroom sessions can be spawned
- ⇒ Add and certify instructors to teach the course
- ⇒ Create a classroom event merging the new course, instructor (s), a classroom that can be spread over multiple dates with different instructors in differing classrooms
- ⇒ Maximum student count can be set to manage class size
- ⇒ Select learners from hierarchical groups you are authorized to access and administratively enroll those learners into the newly-created class; Learners added over and above the maximum class size are automatically added to a wait list
- ⇒ Automatically notify enrollees and those on the wait list of their class status; the system auto-enrolls the next user on the wait list
- ⇒ The system recognizes scheduling conflicts and warns administrators of these conflicts when enrolling learners into a class, assigning instructors to teach a class, and when reserving a classroom to house a class
- ⇒ Administrators may access an "all classes" calendar, "all instructors" calendar, and "all classroom" calendar
- ⇒ Administrators can create off-site learning events and other activities such as on-the-job training, video courses, etc., and then enroll and credit learners for those activities that will appear on their transcript
- ⇒ All of the component Wizard functions are available as separate processes

Reports

- ⇒ Class Transcript Report shows a report line for each enrollee in a completed classroom course.
- ⇒ List Classes Report allows administrators to view all classes and their enrollees.

We invite you to experience the new, affordably priced Classroom/e-Vent Module and more online learning solutions from FirstNet Learning. Schedule a WebEx demonstration at your convenience.